

Welcome Back Staff & Students!!

The 2018-19 school year will look and feel a lot different this year with several new faces and new names. A new name we will need to adjust to is the "Bobcats" as we will be co-oping football with Exeter-Milligan. The student councils from both schools agreed on the new name last year and we will move forward together this season. There will be four home games between the two towns. Two will be played in Milligan and two will be played in Friend. We are excited for this new partnership and look forward to supporting all our athletes.

A new change to the school calendar this year affects our Wednesday early outs. Traditionally, all Wednesday's were an early release at 2:00.

However, when weeks were disrupted with other other early outs or not having school, we felt the loss of instructional time needed to be regained that week by going a full day on Wednesday. Examples would be when we have PT Conferences, our two Cohort days, and school vacation breaks. With that said, the calendar outlines the days we will be dismissed at 2:00 by being highlighted in yellow. If the week is disrupted with an early out or a no school day, the Wednesday is left white and will be a full day of school. A Blackboard message will also go out that week reminding parents of the change to a full day. Listed below are the Wednesdays we will NOT be releasing at 2:00 and will be a FULL day.

- August 22 and 29
- September 5
- October 10
- December 19
- January 9
- February 6
- March 6 and 13
- April 17 and 24

AUGUST

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

OCTOBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Qtr	Ends	Days Scheduled
1	10/19	50
2	12/21	42
3	3/6	43
4	5/22	50
		185

David Kraus,
 Superintendent



- August**
 (1 Flex Day)
 13 PD/Teacher Workday
 14 PD/Teacher Workday
 15 Half-Day Students 12:30

- September**
 3 NO SCHOOL – Labor Day
 4 Teacher In-service

- October**
 9 PTC – 12:30pm dismissal

- November**
 NO SCHOOL 21-23

- December**
 21 End Quarter 2
 Christmas Break Dec 21-Jan 4
 NSAA Moratorium Dec 24-28

- January**
 7 Teacher In-Service
 8 School Reconvenes

- February**
 5 PTC – 12:30pm dismissal

- March**
 7-11th Spring Break

- April**
 19 and 22nd No School

- May**
 11 Graduation
 22 Last Day of School 12:30

JANUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dismiss 2:00
 End of Quarter
 PT Conferences

Teacher Workday/No Students
 No School Break Days
 Flex Day
 / Dismiss 12:30
 Possible makeup days
 Wednesday Early outs @ 2:00



August



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Birth Certificates -- Nebraska State Law requires each student entering school for the first time or transferring from outside of Nebraska to present the school a raised seal birth certificate. The copy from the hospital does not meet this requirement.</p>		<p>Check out our website: friendbulldogs.org Find us on Facebook: Friend Public School Follow us on the <u>official</u> Twitter: @FriendSchools</p>				
			1	2	3	4
	VB & FB Practices Begin Fall Sport Parent Meeting 7:30 West gym					
5	6	7	8	9	10	11
	Teacher Work Day 7th Grade Orientation Commons 5:30-6:00 Walk-To-School Night (Elementary) 6:30-7:30 Board of Education 7:30 pm	Teacher Work Day	First Day of School 12:30 release <i>(Lunch served to Elementary only)</i>			
12	13	14	15	16	17	18
	FIRST DAY of PRESCHOOL 3 yr 8:00-11:15 4 yr 12:00-3:15	VB Jamboree @ Centennial 5:30 (Centennial/Giltner/Friend)	FCA Lunch Meeting - Mr. Hitchcock's room (grades 9-12)		FB @ Tri-County 7:00	
19	20	21	22	23	24	25
	Band & Drill Team to State Fair	School Photos "Get to Know Your Classroom" Night (Elementary - for Parents only) 6:00-7:30		VB @ Freeman Inv. TBD	FB vs Palmyra HOME (played @ Friend) 7 pm <i>Booster Club Tailgate</i>	
26	27	28	29	30	31	

Blackboard Information System

We will once again use Blackboard to inform about special dismissal times, events as well as postponements, cancellations & special announcements. If you have updated phone numbers or emails, please let Deb Segner in the front office know.

For updated information, please go to:

www.pioneerconference.org
and
click on Friend



Individually Unique, Together Complete



Hello Parents and Students,

I cannot believe that summer is winding down, and it is time to start the school year up, again! I hope you and your family have had an awesome summer break, and you are ready for an exciting year of learning. We are so excited to see you on “Walk to School Night” or the first day of school! Our school-wide theme this year is a puzzle theme: “Individually Unique, Together Complete”. This engulfs our students and our staff, they all have their individual traits that make them special, but to reach a common goal we are more complete, together as a team.

Our maintenance staff has worked extremely hard once again this summer, to make our school such a beautiful and welcoming place to learn. Everybody (staff and community members) always comment how great our facilities look. Thank you so much Justin, Cortney, and Deb.

Our team of summer school teachers did an amazing job helping our students continue to be successful! Thank you for your extra time and effort- Amy, Clayton, Kelly, Nancy, and Sarah.

Thank you to our office staff who continue to work when everybody else leaves for the summer to make our school run successfully. These ladies go above and beyond for our students and staff! Thanks Michele, Kim, and Deb.

Our teachers have been working hard during their summer break to get their classrooms and curriculum prepared for an amazing school year! They have attended summer classes, professional development, ran sports camps, and put in the extra effort for our students.

I feel very fortunate and blessed to be a part of this amazing team, community, and school district. Education and kids are my passion, and there is not a better place than Friend to put my passion into full force. I am a Friend Bulldog through and through! I am excited to be starting my 11th year in education and I have loved every minute of it. I know this year we can be successful if we work as a team (parents, staff, and students) to help the students at Friend excel. I believe that with a positive attitude, hard work, and a great sense of humor you can accomplish so many things!

Here’s to a great school year in 2018-2019!

Liz Stutzman- PreK-12th Grade Principal

EXETER-MILLIGAN/FRIEND BOBCAT GEAR

The football & Dance teams will be selling new Bobcat gear. Order forms are available on the website (friendbulldogs.org) & in the school office.

Order forms should be turned in to the front office by Friday, August 17.



Design 1



Design 2



7th Grade Families- Orientation Night

Monday, August 13th from 5:15-5:45 PM in the Cafeteria.

Tour your classrooms, find your locker, discuss schedules, and we will answer any questions about moving into the secondary part of your education at Friend Public School.



Walk to School Night

For Elementary Students and Families

Monday, August 13th from 6:00-7:30 PM

Bring your supplies, meet your teacher, and see your classroom!



We are excited to see you!

Stutzman's Side Notes

"You Learn Something New Every Day"



ELEMENTARY REMINDERS:

- * Please have your immunizations and physicals complete and turned into the office, so you are able to start class. This is a state law.
- * **Any forms handed to you on the first day of school/Walk to School Night (handbook, internet safety, etc.) will need to be returned by Friday, August 17th.**







JR. HIGH AND HIGH SCHOOL REMINDERS:

- * Please have your immunizations and physicals complete and turned into the office, so you are able to start class and participate in activities. This is a state law.
- * Only **CLEAR** water bottles with **water** are acceptable in school.
- * The school dress code needs to be followed at school and all activities.
- * Drop and Adds for classes need to be done between August 6-22nd, and you'll need to fill out a form and have signatures from a parent, administrator, and teacher to complete the process.
- * Students, please park in the North lot by the Catholic Church.
- * Please stay in the front entrance before 8:00, unless you are eating breakfast.
- * **Any forms handed to you on the first day of school (handbook, internet safety, etc.) will need to be returned by Friday, August 17th.**

UPCOMING DATES:

- August 13th: Walk to School Night (PreK-6th) and Orientation Night (7th)
- August 15th: First day of School (K-12th Grade)= 8:10-12:30 (no 7th-12th Grade Lunch)
- August 20th: First day of Pre-School: 3 Year Olds=8:00-11:15 and 4 Year Olds=12:00-3:15 Mondays-Thursdays. No Pre-school on Friday's and Pre-School students are not served breakfast or lunch.
- August 28th: School Picture Day (Don't forget your forms, please)
- August 28th: "Get to Know Your Classroom Night" (PreK-6th) 6:00-7:30 PM Parents Only- There will be three 25 minute sessions and you have the choice which ONE to attend based on which time works the best for you. You only need to go to one session for each of your elementary children's classroom. 6:00-6:25, 6:30-6:55, or 7:00-7:25. Going to this short meeting with your child's classroom teacher will get you off on the right foot, and you will gain knowledge about expectations, homework, discipline, etc.. for your child's school year.

August Menu

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Breakfast serving begins at 7:50. Elementary students should not be arriving at school prior to 7:45 as there is no supervision in the cafeteria until breakfast serving begins.</p> <p> = Beef used from Purple Ribbon Meat Program</p>		<p>Egg Taco Cheese Pizza Mini Bagels (Lunch to K-6 only)</p> <p><i>Fruit & Veggie Bar</i> 12:30 Release</p>	<p>Breakfast Bites Chicken Nuggets French Fries</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Biscuits & Gravy Fiestada Mexican Rice Churro</p> <p><i>Fruit & Veggie Bar</i></p>
		15	16	17
<p>Donut Mandarin Orange Chicken Rice</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Turkey Bacon Breakfast Rounds</p> <p> Hot Dog/Bun Chili Shredded Cheese</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Blueberry Muffins</p> <p> Hamburger/ Bun Baked Beans</p> <p><i>Fruit & Veggie Bar</i></p> <p>Full Day</p>	<p>Egg Omelet</p> <p> Taco Salad Toppings Bread/Butter</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Cherry Strudel Breaded Chicken Patty/Bun Koos Koos</p> <p><i>Fruit & Veggie Bar</i></p>
20	21	22	23	24
<p>Breakfast Pizza Sub Sandwich Chips Cookie</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Pancakes</p> <p> Sloppy Joes Seasoned French Fries</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Sausage Egg Sliders Hot Turkey Sandwich Mashed Potatoes Bread/Butter</p> <p><i>Fruit & Veggie Bar</i></p> <p>Full Day</p>	<p>French Toast</p> <p> Meaty Nachos Toppings Bread/Butter</p> <p><i>Fruit & Veggie Bar</i></p>	<p>Biscuits & Gravy Chicken Strips Mashed Potatoes Gravy</p> <p><i>Fruit & Veggie Bar</i></p>
27	28	29	30	31

HOT LUNCH INFORMATION

Lunch prices for the 2018-19 school year have been set at the following:

Grades K-6 lunch	\$2.70
Grades 7-12 lunch	\$2.95
Milk (extra or snack time)	\$.35
Extra entrée at lunch	\$1.00
Breakfast	\$1.75
Adult Breakfast	\$2.00
Adult Lunch	\$3.55



****According to the policy of the Board of Education of the Friend Public School, all meals must be purchased in advance. A student will be notified in writing if and when his/her account has a negative balance.**

Physical Examinations Required

Since 1980, Nebraska State Law requires all kindergartners, seventh graders, and students entering Nebraska (regardless of grade), to have a physical examination by a doctor before school starts, or they must have a waiver signed by their parents asking that their child be excluded from this requirement. A physical examination form is available in the school office for anyone who needs one.

Kindergartners and students entering the state must also have a vision evaluation, which includes testing for amblyopia (lazy eye) and strabismus (misalignment of the eyes).

******All students in grades 7-12 planning to participate in athletics are also required to have a physical prior to the start of their first practice. Football & Volleyball practices begin on Monday, August 6th. ******

Nebraska requires all students entering Kindergarten, 7th grade and transferring in from out of state that immunizations be up to date. Check the school website on the right hand side under Immunization Requirements for what is required for your child(ren).

2018-19 STAFF CHANGES

FFA - Jesse Bower - Jesse comes to us from Sutton, as she was their FFA advisor there. Jesse lives here in Friend with her husband and two children. Jesse will spend her mornings in Friend and the afternoons will be in Exeter.

K-12 Principal - Liz Stutzman - Liz was our 3rd grade teacher last year and will be the new PreK-12 Principal. Liz resides in Friend with her husband and 3 children who attend Friend Public School.

Counselor - Amy Hottovy - Amy comes to us from Centennial, as she was the high school Language Arts teacher there. Amy will be our K-12 counselor and resides near Waco. Amy has one daughter that attends UNL.

Science - Lorie Sliefert - Lorie currently teaches Science at Exeter-Milligan and will teach two classes for us in the morning. Lorie resides here in Friend.

Preschool - Allison Meints - Allison returns to us to teach our Preschool program. Allison has taught our Preschool program as well as 1st grade. Allison and her husband reside in Friend and their 3 children attend Friend Public School.

2nd Grade - Sadie Jones - Sadie was our Preschool teacher last year and has moved to 2nd grade.

3rd Grade- Alexandra Clouse - Alexandra will be our new 3rd grade teacher as she completed her student teaching here last year. Alexandra resides in Friend with her husband.

Speech - Linda Hennessey - Linda will be our Speech teacher, which is a contacted service out of our local ESU 6 in Milford. Linda worked in the LPS system and resides in Lincoln.

Spanish - Lisa Ricenbaw - Lisa will teach our Spanish 4 class in the afternoon as she also will be teaching in Exeter in the mornings. Our Spanish 1 and 2 classes will be taught through Rider Education, which is a distance learning program.

Kitchen - Annette Vossler and Renee Holcomb will be joining the kitchen staff.

High School Volleyball - Spencer Green - Spencer is the Youth Pastor at Friend Christian Assembly.

PreSchool Para - Nicole Kraus

Friend Community Service Project

The students of Friend High School are starting a Community Service Project. They will need to serve 20 hours of service (5 hours per year) before they graduate.

If your business, organization, or church would like to have the students volunteer to help you out, please contact our school office secretaries: Kim Hulse (kim.hulse@friendschool.org) or Deb Segner (deb.segner@friendschool.org) or phone at 947-2781 and leave your business name, contact person, and phone number. The secretaries will put you on a list for the students to choose which suits their abilities the best.

The students will be contacting you if they would like to volunteer for you. Thank you for your support of our students. We look forward to continuing the great relationship between our school and our community.

"Friend's Helping Friend"

Sincerely,
David Kraus
Liz Stutzman
and Amy Hottovy



School Census

We need your input!

School District Member:

PLEASE FILL OUT THE FORM ON BACK EVEN IF YOU DO NOT HAVE CHILDREN

Each year the school is required by State Law 79-578 to take a census of the school district during the month of June. The main purpose is to locate all children between the ages of birth to 21.

We ask your cooperation in filling out and returning the form on the next page. Please drop the form off at the school office in Friend or mail to : Friend Public Schools, P.O. Box 67, Friend, NE 68359. The report must be submitted to the State of Nebraska by July.

The information collected is confidential and will not be made available to the public. This information is a necessary part of the formula to determine the amount of State Aid received by the school district. It is also used to obtain a list of incoming kindergartners and to project future enrollment. College students under the age of 21 should be listed if they live at home during the summer.

If you are moving, please return the completed form with your moving date written on the form. If you know who will be living in your present home, we would appreciate the information.

If you have any questions, please call the school office at 402-947-2781. Your cooperation is greatly appreciated.

Sincerely,

Mr. David Kraus
Superintendent

State of Nebraska School Law

79-578, CLASS I, II, III, IV, VI SCHOOL DISTRICT; OR I SECRETARY; SCHOOL CENSUS; DUTY TO TAKE; TIME ALLOWED. The secretary of a Class I, II, III, IV, or VI school district shall take, or cause to be taken by some person appointed for the purpose by a majority vote of the school board, the census of the school district and then make, or cause to be made, a list in writing of the names of all the children belonging to such district, from birth through twenty years of age, together with the names of all the taxpayers in the district. A copy of this list, verified by oath of the person taking such census or by affidavit appended to or endorsed on the list, setting forth that it is a correct list of the names of all children belonging in the district from birth to twenty years of age and that it reflects such information as of June 30, shall be maintained as provided in section 79-524 (Laws 1881;1889; 1931;1949; 1957; 1967; 1976; 1978; 1990; 1991; 1992; 1996; 1999)

Non - Discrimination Policy

Friend Public Schools do not discriminate on the basis of race, color, religion, national origin, gender, handicap, or age in its educational programs, activities, or employment practices. There is a grievance procedure for discrimination concerns. Inquiries concerning any of the above or Title IX and Rehabilitation Act Regulations (504) should be directed to the Superintendent of Schools, 501 Main St., Friend, NE 68359, phone 402.947.2781.

The Friend Public School shall promote good human relations by removing any vestige of prejudice and discrimination in assignment, in location, and use of facilities, in educational offerings and instructional materials.

Residents of Household:

(Last Name, First Name)

Street Address _____

Mailing Address _____

City _____

Phone _____

Below list all persons in the household under 21 years of age

Name	Birthdate			Male	Female	Place of Birth
	Mo.	Day	Yr.			

Thank you for all of your support and assistance.

Kindergarten

- (2) boxes of 8 Pack Crayons
 - (1) 24 pack of #2 yellow pencils
 - (10) large glue sticks
 - (1) pink eraser
 - (4) 2 pocket folders
Red, Yellow, Green, Blue
 - (1) box Zip-Lock bags
Girls: Gallon size
Boys: Sandwich size
 - (3) containers of Clorox wipes
 - (1) bottle of hand sanitizer
 - (2) boxes of Kleenex
- ** Do not need to label items as we put them all together**

Grade 1

- 20 sharpened pencils
- 1 pencil box
- Washable markers
- Crayons
- Scissors
- 6 glue sticks
- 1 bottle of glue
- 1 bottle of hand sanitizer
- 2 boxes of tissues
- 1 2-pocket folder
- 1 wide ruled notebook

Grade 2

- Crayons (16 count or more)
- Pencils (24 pack of #2 yellow)
- (2) glue sticks
- (1) big box of Kleenex
- Colored Pencils
- Markers
- (1) Scissors
- (1) Spiral Notebook
- (2) Erasers
- (1) pkg. loose leaf paper (Wide rule)
- (2) 2-pocket folders
- (1) container of Clorox Wipes
- (1) 12-inch ruler
- (1) 1 inch 3-ring binder

Grade 3

(Please bring your supplies on Walk to School Night)

- (2) large boxes of Kleenex
- (1) container of Clorox Wipes
- (12) Sharpened #2 pencils
- (2) red pens
- (2) spiral notebooks
- (1) pencil box – (labeled with student's name)
- (2) glue sticks
- (1) box of 24 crayons
- (2) boxes of markers
- (1) scissor
- (3) 2 pocket folders
- (1) pack of sticky notes

2018-19 Friend Elementary Supplies



Grade 4

- (4) No. 2 pencils
- Crayons or markers
- (2) big boxes of Kleenex
- (2) spiral notebooks single subject
- (1) big eraser
- (2) red pens
- (4) Odorless Dry Erase Markers
- (1) container of Clorox Wipes
- (2) Glue sticks
- (3) 2-pocket folders
- 1 inch 3 ring binder

Grade 5

- (2) single subject spiral notebooks
- (6) #2 pencils
- (4) red pens
- (2) large boxes of facial tissues
- (1) large eraser
- (1) box crayons or colored pencils
- (1) box markers
- Metric/standard measurement ruler
- (4) odorless dry erase markers
- (4) 2-pocket folders
- **One each Red, Blue, Yellow, Green**
- (1) large glue stick
- (1) scissors
- INEXPENSIVE ear buds

Grade 6

- Pencils
- (4) red ball point pens
- (2) single subject spiral notebooks
- (6) odorless dry erase markers
- Scissors
- Glue stick
- Calculator
- Markers or colored pencils
- (2) large boxes of Kleenex
- Inexpensive ear buds

Friend Public School
PO Box 67
Friend NE 68359

August 1, 2018

Dear Parent/Guardian:

Children need healthy meals to learn. Friend Public School offers healthy meals every school day. Breakfast costs \$1.75; lunch costs \$2.70 for elementary and \$2.95 for secondary students. **Your children may qualify for free or reduced price meals.** Reduced price is \$.30 for breakfast and \$.40 for lunch. If your child(ren) qualified for free or reduced price meals at the end of last school year, you must submit a new application by September 26, 2018, in order to avoid an interruption in meal benefits.

This packet includes an application for free or reduced price meal benefits and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR) are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail David Kraus, Superintendent, david.kraus@friendschool.org 402-947-2781.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Michele Johnson-Clouse, FPS, PO Box 67, Friend NE 68359 402-947-2781

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Michele Johnson-Clouse, 402-947-2781, immediately.

5. CAN I APPLY ONLINE? You are encouraged to complete an online application instead of a paper application if your school district makes this option available. The online application has the same requirements and will ask you for the same information as the paper application. *(Not available for Friend Public School)*

6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.
7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: David Kraus, Friend Public School, PO Box 67, Friend NE 68359 david.kraus@friendschool.org 402-947-2781
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact Michele Johnson-Clouse at 402-947-2781 to receive a second application.
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, please go online to ACCESSNebraska.ne.gov or call 1-800-383-4278.

If you have other questions or need help, call 402-947-2781.

Sincerely,

Michele Johnson-Clouse

Instructions for Completing the Free & Reduced Price School Meals Family Application

For households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR), follow these instructions:

- Part 1:** List each child's name, the school they attend and their grade.
Part 2: Enter household's Master Case Number if the household qualifies for SNAP, TANF or FDPIR.
Part 3: Skip this part.
Part 4: Complete this part. An adult must sign the form.
Part 5: This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

For households with FOSTER CHILDREN, follow these instructions:

If all children in the household are foster children:

- Part 1:** List all foster children, the school they attend and their grade. Check the box indicating the child is a foster child.
Part 2: Skip this part.
Part 3: Skip this part.
Part 4: Complete this part. An adult must sign the form.
Part 5: This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

If some of the children in the household are foster children:

- Part 1:** List all children, including foster children, the school they attend and their grade. Check the box if the child is a foster child.
Part 2: If the household does not have a Master Case Number, skip this part.
Part 3: Follow these instructions to report total household income from last month.

Column 1 – Household Members: List the first and last name of **each** person living in your household, related or not (such as grandparents, other relatives or friends) who share income and expenses. Attach another sheet of paper if necessary.

Column 2 - Gross Income and How Often it was Received: Gross income is the amount earned **before taxes and other deductions**; it is not your take-home pay. For each household member, list each type of income received for the month. You must also report how often the money is received – weekly, every other week, twice a month, or monthly.

Earnings from Work includes the following:

- Salary, wages, cash bonuses
- Net income from self-employment (farm or business)

If you are in the U.S. Military, include:

- Basic pay and cash bonuses (do not include combat pay, Family Subsistence Supplemental Allowance (FSSA) payments or privatized housing allowances)
- Allowances for off-base housing, food and clothing

Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster care payments.

Public Assistance/Child Support/Alimony includes the following:

- Unemployment benefits, Worker's compensation
- Supplemental Security Income (SSI), Cash assistance from state or local government
- Veteran's benefits (VA benefits), Strike benefits
- Child support payments, Alimony payments

Pensions/Retirement/All Other Income includes the following:

- Social Security payments (including railroad retirement and black lung benefits)
- Private pensions or Disability benefits
- Regular income from trusts or estates, Annuities, Investment income, Earned interest, Rental income and *Regular* cash payments received from outside the household.

If you have no income, write "0" or leave the income field blank. If you do this, you are certifying there is no income to report.

Household Size: Enter the total number of people in your household.

Social Security Number: The adult signing the form must list the last four digits of their Social Security Number (SSN) or check the box to the right labeled "Check if no SSN."

Part 4: Complete this part. An adult must sign the form.

Part 5: This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

For ALL other households, follow these instructions:

Part 1: List all children, the school they attend and their grade.

Part 2: If the household does not have a Master Case Number, skip this part.

Part 3: Follow these instructions to report total household income from last month.

Column 1 – Household Members: List the first and last name of **each** person living in your household, related or not (such as grandparents, other relatives or friends) who share income and expenses. Attach another sheet of paper if necessary.

Column 2 - Gross Income and How Often it was Received: Gross income is the amount earned **before taxes and other deductions**; it is not your take-home pay. For each household member, list each type of income received for the month. You must also report how often the money is received – weekly, every other week, twice a month, or monthly.

Earnings from Work includes the following:

- Salary, wages, cash bonuses
- Net income from self-employment (farm or business)

If you are in the U.S. Military, include:

- Basic pay and cash bonuses (do not include combat pay, Family Subsistence Supplemental Allowance (FSSA) payments or privatized housing allowances)
- Allowances for off-base housing, food and clothing

Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster care payments.

Public Assistance/Child Support/Alimony includes the following:

- Unemployment benefits, Worker's compensation
- Supplemental Security Income (SSI), Cash assistance from state or local government
- Veteran's benefits (VA benefits), Strike benefits
- Child support payments, Alimony payments

Pensions/Retirement/All Other Income includes the following:

- Social Security payments (including railroad retirement and black lung benefits)
- Private pensions or Disability benefits
- Regular income from trusts or estates, Annuities, Investment income, Earned interest, Rental income and *Regular* cash payments received from outside the household.

If you have no income, write "0" or leave the income field blank. If you do this, you are certifying there is no income to report.

Household Size: Enter the total number of people in your household.

Social Security Number: The adult signing the form must list the last four digits of their Social Security Number (SSN) or check the box to the right labeled "Check if no SSN."

Part 4: Complete this part. An adult must sign the form.

Part 5: This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

Computing Income for Self-Employed Individuals

Individuals who are self-employed or engaged in farming may experience variations in cash flow and cannot easily report a monthly income. These individuals may use their 2017 U.S. Individual Income Tax Return Form 1040 to report self-employment income for the free and reduced price meal application. The income to be recorded is income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses, such as interest on home mortgages, medical expenses and other similar non-business items are not allowed in reducing gross business income.

USDA announced that **losses** (negative numbers) on the lines listed below can be used to determine the **total** income for this attachment. If the total income is a negative number, it must then be recorded as zero on the application in the category labeled “All Other Income”.

Zero income resulting from the use of Form 1040 does not require follow-up.

Please note: Line **7** cannot be reported as current income. Income from wages or salaries must be reported on the application for the most recent month.

Line **22** (total income) and line **37** (adjusted gross income) may not be used for purposes of applying for free and reduced-price meals.

The required information for determining the allowable income from self-employment is to be taken from the **2017 U.S. Individual Income Tax Return Form 1040**.

Line 12, Business Income (or loss)	_____
Line 13, Capital Gain (or loss)	_____
Line 14, Other Gains (or losses)	_____
Line 17, Rental Real Estate, etc.	_____
Line 18, Farm Income (or loss)	_____

NOTE: If any members of the household have income from wages or salary, the gross income from last month must be reported on the application form.

This attachment is used only to report income from self-employment and/or farming.

Total of above lines: _____ **equals annual self-employed income***

If the total of the above lines is a negative number, it must be changed to zero before it is transferred to the application.

* This figure can be reported on the application under “Earnings from Work.”

Return Completed Application to:		<i>Friend Public School, PO Box 67, Friend NE 68359</i>			
Part 1: Children in School					
List names of all children, including foster children, in school. If all children listed are foster, skip to Part 4 to sign the form. (First, Middle Initial, Last Name)	Check box below if a foster child	Name of School Child Attends		Grade	
	<input type="checkbox"/>				
	<input type="checkbox"/>				
	<input type="checkbox"/>				
	<input type="checkbox"/>				
	<input type="checkbox"/>				
Part 2: Assistance Programs – SNAP, TANF or FDPIR Benefits					
Enter MASTER CASE NUMBER if household qualifies for SNAP, TANF or FDPIR: (Social Security numbers, Medicaid numbers and EBT numbers are not accepted.) Skip to Part 4					
Part 3: Total Household Gross Income – You must tell us how much and how often.					
1. Household Members List everyone in the household, current income each person earns in whole dollars (no cents) & how often. Entering "0" or leaving the income field blank certifies no income to report. A foster child's personal use income must be listed.		2. Gross Income (before taxes) and How Often it was Received			
		Earnings from Work before deductions		Public Assistance, Child Support, Alimony	
		Pensions, Retirement and All Other Income			
		Income	How often	Income	How often
Total Number of Household Members: _____ (Children and Adults)		Last four digits of Social Security Number (SSN) of the adult signing this form: XXX – XXX – ____ – ____ Check if no SSN <input type="checkbox"/>			
Part 4: Adult Signature and Contact Information – An adult household member must sign the application.					
<i>"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits and I may be prosecuted under applicable State and Federal laws."</i>					
Sign here: _____		Print name: _____		Date: _____	
Street Address (if available): _____			Zip: _____		Daytime Phone: _____
Part 5: Children's Ethnic and Racial Identities – Optional					
Check one Ethnic Identity: – and – Check one or more Racial Identities:					
<input type="checkbox"/> Hispanic or Latino		<input type="checkbox"/> Asian		<input type="checkbox"/> Black or African American	
<input type="checkbox"/> Not Hispanic or Latino		<input type="checkbox"/> White		<input type="checkbox"/> American Indian or Alaskan Native	
				<input type="checkbox"/> Native Hawaiian or other Pacific Islander	
Do Not Fill Out the Section Below - For School Use Only					
Annual Income Conversion: Weekly X 52; Every 2 weeks X 26; Twice a month X 24; Monthly X 12					
Total Household Size: _____		<input type="checkbox"/> Free		<input type="checkbox"/> Reduced	
Total Income: _____ per		<input type="checkbox"/> Income		Reason for denial:	
<input type="checkbox"/> Year <input type="checkbox"/> Month <input type="checkbox"/> 2 X Mo <input type="checkbox"/> Every 2 Wks <input type="checkbox"/> Week		<input type="checkbox"/> Categorically eligible:		<input type="checkbox"/> Income too high	
		<input type="checkbox"/> SNAP/TANF/FDPIR		<input type="checkbox"/> Incomplete application	
		<input type="checkbox"/> Foster Child			
Signature of Determining Official: _____				Date Approved: _____	
FOR THE VERIFICATION PROCESS ONLY:					
Signature of Confirming Official: _____			Date Confirmed: _____		
Signature of Verifying Official: _____			Date Verified: _____		
					Date Withdrawn From School: _____

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL INCOME CHART for School Year 2018-19					
Household size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	22,459	1,872	936	864	432
2	30,451	2,538	1,269	1,172	586
3	38,443	3,204	1,602	1,479	740
4	46,435	3,870	1,935	1,786	893
5	54,427	4,536	2,268	2,094	1,047
6	62,419	5,202	2,601	2,401	1,201
7	70,411	5,868	2,934	2,709	1,355
8	78,403	6,534	3,267	3,016	1,508
Each additional person:	7,992	666	333	308	154

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health and nutrition programs to help them evaluate, fund or determine benefits for their programs, auditors for program reviews and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Preschool Supply Lists

Recommended 3-Year Old Preschool Supplies List (Morning Class)

- (1) Backpack
- (1) Change of Clothing (Seasonal)
- (1) 24 pack of #2 Yellow Pencils
- (1) 12 pack of Colored Pencils
- (12) Jumbo Glue Sticks
- (1) pack Fine Point (Skinny) Dry Erase Expo Markers
- (1) 8 Color Watercolor Paint
- (2) Coloring Books (Not activity if possible)
- (1) Box of Kleenex
- (3) Containers of Clorox Wipes
- (1) Large Bottle of Hand Sanitizer
- (1) Box of Sandwich Sized Zip-Lock Baggies



Recommended 4-Year Old Preschool Supplies List (Afternoon Class)

- (1) Backpack
- (1) Change of Clothing (Seasonal)
- (1) 24 pack of #2 Yellow Pencils
- (1) 12 pack of Colored Pencils
- (12) Jumbo Glue Sticks
- (1) pack Fine Point (Skinny) Dry Erase Expo Markers
- (1) 8 Color Watercolor Paint
- (1) 4 pack of Play-Doh
- (1) Box of Kleenex
- (3) Containers of Clorox Wipes
- (1) Large Bottle of Hand Sanitizer
- (1) Box of Gallon Sized Zip-Lock Baggies



Forms, Forms, Forms -- Return to the front office by Friday, August 17

Please assist the district by filling out needed forms and returning them promptly to school. The student handbooks will be sent home on the first day of school. Most importantly, we ask that phone numbers and emails be updated and current. It is extremely important for the school to be able to make contacts with parents, if ever any need (weather-related early dismissals, email notes, etc.) arises.

Friend Public Schools Seeks Children with Special Needs

Consistent with Federal and State regulations, the Friend Public School District engages in ongoing "Child Find" services to locate, identify, and evaluate all students with disabilities residing within the school district boundaries, birth through 21 years of age. If you know of a child who may have individual educational needs that result from a disability, and who is not enrolled in a school program, please contact David Kraus, Superintendent at (402)947-2781.



Friend Public Schools Dress Code

Students at Friend Public Schools are expected to dress in a way that is appropriate for a school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Flip flops are discouraged for elementary students.

Activity Passes

Family & Individual Activity Passes will again be available for the 2018-19 school year.

Your pass purchased at Friend will be honored at the HOME football games played in Milligan.

****Reminder that college students need their own pass, they are not included on the family pass.****

Required Participation Fee

Students in grades 7 - 12 are required to pay a \$30.00 participation fee, **this includes students in Speech, One Act, Choir and/or Band even if they are not participating in athletics.** This participation fee will help offset the rising costs of operating the activities budget. The higher cost of fuel has made the transportation much more expensive, along with the increasing cost of uniforms and officials fees. Each student will pay the \$30.00 fee just once (i.e. if a student is out for more than one activity they only pay the participation fee once). The student will receive an activities pass, that will allow them free entrance into all regular season home contests for every sport all year. No family will pay more than \$100.00. ******Students will not be allowed to participate in their activity or sport until they have paid.******
Please pay in the school office.

PRSR STD
ECRWSS
U.S.POSTAGE
PAID
EDDM

This August Newsletter is the only newsletter that will be mailed. To view other newsletters, go to our website www.friendbulldogs.org
Thank you!